



MITCHELL E. DANIELS, Jr.,
Governor STATE OF INDIANA

DEPARTMENT OF HOMELAND SECURITY JOSEPH E. WAINSCOTT, JR., EXECUTIVE DIRECTOR

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Indiana Government Center South
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Indianapolis, IN 46204
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EMERGENCY MEDICAL SERVICES TECHNICAL ADVISORY COMMITTEE MINUTES

DATE: April 5, 2011
10:00 A.M.

LOCATION: Noblesville Fire Department
Station 77
15251 Olio Rd.
Noblesville, Indiana 46060

MEMBERS PRESENT:	Leon Bell	Chairman, ALS Training Institute
	John Zartman	Vice-Chairman, ALS Program Director
	Tina Butt	Secretary, 1 ST Responder Training Director
	Charles Ford	EMS Chief Executive Officer
	Edward Bartkus	EMS Medical Director
	Elizabeth Weinstein	EMS for Children
	Faril Ward	EMS Chief Operating Officer
	Michael Gamble	Emergency Department Director
	Sherry Fetters	EMS Chief Executive Officer

MEMBERS ABSENT:	Michael McNutt	BLS Training Program Director
	Sara Brown	EMS Medical Director
	Stephen Cox	EMS Chief Operating Officer
	Valerie Miller	Emergency Department Director

OTHERS PRESENT:	Rick Archer	State EMS Director
	Bruce Bare	IDHS EMS Section Chief
	Terri Hamilton	EMS Commissioner
	Tim Vollmer	Ivy Tech Paramedic Instructor

A) Call to Order: Meeting was called to order by Chairman Bell. He thanked the City of Noblesville and Chief Williams for hosting the TAC meeting.

B) ROLL CALL: Quorum present.

C) Adoption of minutes: Mr. Zartman offered a motion to adopt the minutes. The motion was seconded by Ms. Fetters. The motion passed.

D) Public Comment – None

E) Announcements – Chairman Bell stated that we have subcommittee work to do. We need to look at Bruce's blueprint/map for accreditation. Chairman Bell reminded the committee that on Thursday April 7th at the Indiana Government Center Conference Room 5 is the public hearing for the Trauma Destination Rule document.

F) Old Business / Subcommittees – The subcommittee on course construction, drugs/alcohol subcommittee and the subcommittee for accreditation blueprint with the development of cost for EMT and Paramedic testing will convene.

G) New Business- none at this time

H) Recess- until 11:30

I) Reconvene

J) Subcommittee Reports

- Course construction subcommittee –
 - The subcommittee reviewed sample course syllabi for the Advanced EMT course and sample course syllabi for a bridge course from EMT-Basic Advanced to Advanced EMT. The samples came from Primary Instructors from 3 regions of the state north, central, and southern Indiana. The Primary Instructors have varied backgrounds and teach in systems that are different from each other. All actively teach the current EMT-Basic Advanced curriculum.
 - Upon review it was decided for the bridge to Advanced EMT there needs to be a minimum number of didactic hours which we have figured out to be 96 hours. The TAC will have a recommended bridge curriculum to incorporate all the needed core content. The clinical hours will have competency based skill evaluation with successful validation. Discussion included minimum skill competency numbers for the Advanced EMT skills that are new to this level. A lot of discussion on numbers, real patients versus simulation, hospital versus field competencies. It was decided 10 of each skill at a minimum during the clinical phase of the course. At the end the field internship is to include 10 runs as a team leader performing Advanced EMT skills in their scope of practice within 90 days from the beginning of the field internship.
 - Bruce Bare shared with the group that the state is going to be resuming Training Institute audits. These audits will include course content, documentation of clinical and field hours and all other required documentation. This documentation is required for a 7 year period.
 - Chairman Bell asked how much longer Training Institutes should be permitted to teach an EMT-Basic Advanced course. The concern arises that these students will finish and then have to take a bridge course within a short period of time. Mrs. Butt stated that Training Institutes need to be permitted to continue to teach the EMT-Basic Advanced course for now, because although the new bridge course may get approved and can be tested through National Registry current Indiana rules do not allow the Advanced EMT level. Discussion continued on the various aspects of when rules might be completed and what will be the needs of the present and future students who take the current EMT-Basic Advanced.

- Chairman Bell stated that the TAC recommendation needs to include a course/webinar for current EMT-Basic Advanced only Instructors to learn about the future courses and testing.
 - A motion was made by Dr. Bartkus to accept the subcommittee recommendations as the TAC recommendations to the EMS Commission. Dr. Weinstein seconded. The motion passed.
 - Bridge from I99 to Paramedic – Mr. Tim Vollmer the instructor for the current EMS Commission approved bridge spoke regarding what are the requirements for the I99 students regarding clinicals. It was not addressed in the beginning. Bill Brown from National Registry has stated that he feels there does not need to any additional clinical hours although he also states it is up to the individual states to decide. The TAC is providing supervision for the course as requested by the Commission. Mr. Vollmer would like each of his students to put together a documentation portfolio of the clinical, field, and skills performed in their I99 course with preceptor signatures or a letter from the I99 Program Director stating what skill competencies were successfully completed during the I99 program. The students come from 3 different courses and the individual Training Institutes require different for each. Any required items that were not successfully completed would need to be completed in clinical, field, or simulation lab. Mr. Zartman speaking for the oversight subcommittee stated that additionally the students must successfully complete the number of unassisted team leader evaluations following the Training Institutes paramedic requirements. Mr. Vollmer stated that his students have asked if they can use their work experience as I99s for the field internship. After a lengthy discussion it was determined that program accreditation would not allow for use of work experience. However a student who has taken an early I99 course and has the correct documentation and validates the skill competencies can use those skills in his or her portfolio.
 - Chairman Bell summarized for the purpose of a recommendation. The requirement should be the student prove graduation from an I99 course, submit a portfolio with all the required elements, complete skill validation as determined by the program director of the training institution, and complete the rest of the training institutes requirements to match the accredited paramedic program including the programs summative evaluation.
 - A motion was made by Mr. Ward to accept the subcommittee recommendations as the TAC recommendations to the EMS Commission. Mr. Ford seconded. The motion passed.
- Accreditation blueprint and testing subcommittee
 - Bruce Bare has put together a document that will help provide the points an entity need to become a training institution at the paramedic level so it can become accredited. The first steps they must apply for CAHEP, COAEMSP application, pay the fee and submit the self-study and have it accepted and approved. After submission of the self-study, the institution must submit the course application with all of its required components within 30 days of the Commission meeting that they are requesting the waiver. Mr. Ford stated that it would not be feasible for a paramedic training institute to wait until the approval by the Commission to admit students to the course. At the same time, what student would want to apply to a course that may or may not get approved? The site visit has to be accomplished while the course is in session. Once the self study is approved it may take on an average 6-9 months for the site visit. A training institute will have to plan to start at the minimum of 31 days past the Commission meeting.
 - A motion was made by Mr. Zartman to accept Bruce Bare's document as the TAC recommendations to the EMS Commission. Mr. Ward seconded. The motion passed.
 - The testing discussion involved data gathered thus far regarding costs of constructing and maintaining testing system. This will be continued at the next meeting.

- Driving Course, Drugs/Alcohol testing and background checks by education institutions subcommittee
 - Recommend that an employee successfully complete an EVOC course within 1 year of employment. The recommendation will include objectives that will be accepted.
 - Continue with the recommendation regarding background checks with an addition for education institutions to have a policy in place for counseling for the outcomes. Looking to the state for information on what will be acceptable or not acceptable.
- Chairman Bell stated the Primary Instructor is on the list for continued work also.

K) Good of the Order: Mr. Archer stated that the beta testing for the online recertification process is going well and that additional software will be installed soon. The next area the state is working on is online provider certifications. He stated is starting discussions with the vender for the process for Training Institute applications online.

L) Next Meeting: Tuesday, June 7th, 2011 10:00am location will be Noblesville Fire Department, Station 77

M) Adjournment:

A motion to adjourn was made by Mr. Ward and seconded by Mr. Ford.
The meeting was adjourned.

Approved _____
Leon Bell III, Chairman

Date: 4/5/2011